

Leduc Drama Society Board of Directors
Board Meeting

Date: November 19, 2015 7:00PM

Facilitator: Cyndi Wagner

Location: Playhouse

Note Taker: Erin McLean

Attendees: Cyndi Wagner, Peter Dickhout, Erin McLean, Megan Wagner, Lyndon Anderson, Susanne Ritchie

Regrets: Becki Comly, Sharon Reichert

Topic	Agenda	
	Leader	Time Allotted (min)
Call to Order/Approval of Agenda	Cyndi 710pm	2
Approval of Minutes	Lyndon motion to approve, peter second all in favor	2
Correspondence	-Approval for Santa parade given to Megan. -email from Devon regarding Leduc legion. Will discuss later in meeting under Leduc Legion on agenda -Rcvd ad payment blackgold gallery.	5

<p>Directors' Reports</p>	<p>President - Cyndi Wagner</p> <ul style="list-style-type: none"> - Would we like to give Sharon an arrangement from the board as condolence for the passing of her father. All agree. <p>Vice President - Peter Dickhout- no report</p> <p>Treasurer - Becki Comly</p> <p>Our Current amount in the general account is \$23,872.89, Casino account is \$1,741.25, GIC's \$52,180.67, for a total of \$77,794.81</p> <p>There will be some deposits and bill payments made that will not be reflected at the time this report was written. I have received advertising cheques from Mattress Mattress and Ken's Furniture which will be deposited on Thursday</p> <p>At the time of writing this report, I am not certain how much was made on the 50/50 from the Dinner theatre. The amount will be in next months report. Erin has printed out two Copies of the fiscal report ending August 31, 2014, which needs to be signed by two board members and they do not need to be board members from that year. Current board members will suffice. This is so that I can sign and mail out the Alberta Registry Society return.</p> <p>The New Horizons for Seniors is not accepting grant applications at this time. The CFEP Grant applications and CIP Grant Applications are received four times per year. We would need to decide when we would want to apply for these grants.</p> <p>All in all we are organized and in good shape at this time.</p> <p>Secretary - Erin McLean- will be looking into the fundraising committee in the new year. Cyndi will be sending Erin the contact for the summer games.</p> <p>Production - Sharon Reichert.</p> <p>Submitted preliminary proposed budget for fall dinner theatre. Motion to approve by Lyndon. Second by Peter. All in favour. Motion passed</p> <p>Artistic - Lyndon Anderson</p> <p>Fringe 'Cowbirds'</p> <ul style="list-style-type: none"> ● Application and fee submitted ● Lotto scheduled for Monday, November 30, 2015 <p>Winter Show 'Almost, Maine'</p> <ul style="list-style-type: none"> ● Show fully cast 	<p>4 minutes per Director + 4 minutes discussion per report</p> <p>Total - 64</p>
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New Business

Cyndi - Theatre dates for 2016/17 10
-do we want to continue with the 5
fall show as a dinner theatre or 5
move back to the mac lab. 5
-Maclab is available Nov 3 10
4 5 6 . needs and answer by Monday. 10
-what are our other
options: Telford house. Executive
inn, Nisku inn
Megan moves to pass on the Nov 3 4
5 6 Erin seconds - Lyndon and
Susanne agree. Peter and Cyndi
abstain. We will not book Nov 3 4 5 6
at the Maclab

Musical- do we want to continue
with June or move back to may-
consensus = May-Erin, Lyndon, Cyndi,
Susanne, Megan June-_____ peter is
open to either. We will table the
vote till December .

Do we want to consider switching
the musical and the dinner theate?
Historically the musical was in the
winter. - variety. Seems wise to
keep dinner theatre in the fall
winter - road conditions.

Cyndi - Theatre Procedures- the Maclab
has been unionized . no informal
conversations regarding shows, as they
would be billable by 4 hours.

5 hour blocks in the theatre 530-1030.
All requests and inquiries are to go
through Andrea.

When in the theatre , if there are issues
with the unionized employee, document
and direct to the manager Andrea.

Cyndi - Ticket prices-2016/2017- the
Maclab rates are going up , we need to
discuss changing our ticket prices to
reflect those changes. We can make a
decision when we rcv the documentation
regarding the rate increase.

Lyndon- would like to see ticket price to
stay under \$20 . would also like to
discuss tearing prices- example: student/
senior

Confirm we do have group rates-
confirmed by Susanne and Megan.
We will revisit pricing when we receive
more information from ticket pro and
Andrea- Cyndi will retrieve this
information.

Cyndi - Leduc Legion- When Cyndi went
to pay the invoice on Monday , the
invoice had been changed, and lowered

<p>Old Business</p>	<p>Peter- Building update-Contractor Larry has been in and looked at the space. The whole floor of the rehearsal space needs to be replaced. \$900 is typical for an initial report. Larry doesn't have an engineer that he recommends, but has let us know that all work has to be approved by an engineer. The walls do not need to be torn down . The flooring does have to be removed and concrete has to be poured. Fill . rebar then concrete. A large door will be put in the east side of the building to access can be made with out tearing down the structure.</p> <ul style="list-style-type: none"> - We need to call and emergency general meeting to choose a contractor. - Memberships will not be sold at the door at this meeting. (we all agree on this) - Proposed time for this meeting January /February. By then we will have information on engineer/ plan and proposed costs. - Meeting will be advertised in the paper. - Cyndi has brought a dehumidifier in temporarily . Since Monday the bucket has been emptied 3 times. - Lyndon moves to purchase a dehumidifier for the society. Susanne seconds - all in favor. Motion passed- Susanne will pick it up. <p>Cyndi - Strategic Planning results- tabled till January .</p> <ul style="list-style-type: none"> - peter wants to know if we can offer a coupon code for members. - Cyndi let everyone know that we have the capability to track our own numbers on ticketpro. Cyndi is going to look into ticketpro options. 	<p>10 10</p>
<p>Parking Lot Items</p>		<p>20</p>

Set Next Meeting Date	Doodle survey will go out for next meeting. (approx.: 9 10 11 12 13 14 of December)	5
Adjourn	Adjourned by Cyndi at 858	