

Leduc Drama Society Board of Directors Board Meeting

Date: June 23, 2015 7:00pm

Note Taker: Amanda Schulz

Location: The Playhouse

Facilitator: Caitlin Schulz, President

Attendees: Caitlin Schulz, Peter Dickhout, Larry Rutherford, Lyndon Anderson, Susanne Ritchie, Sharon Reichert, Amanda Schulz

Regrets: Megan Wagner

Please Bring: Pen, Paper, Director Updates

Agenda Topics		
<i>Topic</i>	<i>Leader</i>	<i>Time Allotted (mins)</i>
Call to Order/Approval of Agenda	Caitlin 7:07 pm Lyndon Motions to approve the agenda, Sharon second. Unanimous.	2
Approval of Minutes	Lyndon Moves to approve, Larry seconds. Unanimous.	2
Correspondence	Susanne presents a Thank You card from the Curling Club. We thank the Curling Club. Susanne thanks Tim Hortons for their donation of donuts and coffee for the cast! We are excited about our future relationship.	5

<p>Directors' Reports</p>	<p>President – Caitlin Schulz Nothing to Report. Caitlin has been involved in the Addam's family production.</p> <p>Vice President – Peter Dickhout Nothing to Report</p> <p>Treasurer – Larry Rutherford The insurance company has not sent a letter, however the insurance has been renewed. As of today: Cash in general account: \$12968.90</p> <p>Casino account: \$8985.19 GIC: \$52,180.67 P&L: -\$3596.00 (expenses from the previous two shows, waiting on income cheques to balance)</p> <p>Secretary – Amanda Schulz I would like to congratulate the Marketing and Publicity team on their effective and well received marketing efforts! Congratulations also to Sharon for selling the Dinner Theatre for next season.</p> <p>Production – Sharon Reichert The Calmar Principal will be contacting Sharon regarding Dinner Theatre dates.</p> <p>Sharon told Andrea about the change in venue for the dinner theatre.</p> <p>Artistic – Lyndon Anderson</p> <ul style="list-style-type: none"> • licensing secured for the entire 2015/2016 Season • forms made for director applications (show specific) 	<p>~4 minutes per Member</p> <p>~4 minutes for discussion per report</p> <p>TOTAL: 60</p>
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New Business

Caitlin – Tickets

Ticket Prices for next year.
\$20 for the Musical, \$18 for winter,
\$35 - \$40 for dinner theater
(Pending Variables).

Should Dinner Theatre should be sold via Ticket Pro?

Susanne will ask how we can make tickets available both online and at the Legion. The board will proceed with Ticket Pro if we are able to both have tickets online and at the Legion. If not we will discuss again.

Susanne – Volunteer Banquet

A member raised concerns about who was invited to the volunteer appreciation banquet.

The current board chose in the same manner as has always been chosen in the past. This time people who have not been appreciated in the past were invited. We hear the members concerns and acknowledge that the future board should choose a new method of picking volunteers. We appreciate all volunteers.

Susanne – Musical Rehearsal Dates

Susanne suggests that there are too many rehearsal dates. It is strenuous for cast members with families and other commitments. Days suggested by the board are two weekdays and one weekend as a best practice.

Peter – Casino

After the previous casino, paperwork was meant to be submitted immediately after in order to secure our next date. That paperwork was not submitted. Nor, has the new board been submitted each year as is required. Peter suggests that the

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Old Business		15
Parking Lot Items		20
	<p>BBQ - Board meeting July 18, followed by the member BBQ.</p> <p>Board meeting 10:00 – 12:00 pm. People meet here at 1:00. We need a list of tasks, and then team captains will have their teams. The BBQ follows. Susanne and Peter will not be here.</p> <p>For Example: Lyndon: Costume Room. Larry: Props Room Inventory and clean out. Amanda: Cooking (Amanda will get the food) Eavestrough, Weeding, Stairs, Shop Organization, Interior Scrubbing, Bathrooms Clean Up Team Captain:</p> <p>Canada Day Parade – Peter suggests that next year we participate in the Canada Day Parade to increase awareness of the Drama Society. Caitlin suggests that this year we send more volunteers to farmers' markets to increase awareness of the AGM. In the future, boards should look at the parade dates in the beginning of the year and be prepared for them.</p> <p>Action Item: At the AGM ask for a volunteer member to be Parade Chair.</p>	
Set Next Meeting Date	All	5
Adjourn	9:02 pm	

Other Information: